



9 September 2011

NOTICE OF MEETING

A meeting of the **AUDIT COMMITTEE** will be held in the **COUNCIL CHAMBER, KILMORY, LOCHGILPHEAD** on **FRIDAY, 16 SEPTEMBER 2011** at **11:15 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST (IF ANY)**
- 3. MINUTES**
Audit Committee 24 June 2011 (Pages 1 - 6)
- 4. MANAGING ATTENDANCE 2010/2011**
Report by Head of Improvement and Strategic HR (Pages 7 - 32)
- 5. PERFORMANCE MANAGEMENT**
Report by Head of Improvement and Strategic HR (Pages 33 - 56)
- 6. ANNUAL REPORT BY AUDIT COMMITTEE 2010 - 2011**
Report by Chief Internal Auditor (Pages 57 - 64)
- 7. PROGRESS REPORT ON INTERNAL AUDIT PLAN 2011 - 2012**
Report by Chief Internal Auditor (Pages 65 - 70)
- 8. INTERNAL AUDIT REPORTS TO AUDIT COMMITTEE**
Report by Chief Internal Auditor (Pages 71 - 114)
- 9. EXTERNAL AND INTERNAL AUDIT REPORT FOLLOW UP 2011 - 2012**
Report by Chief Internal Auditor (to follow)

- 10. AUDIT SCOTLAND NATIONAL REPORTS TO AUDIT COMMITTEE 2011 - 2012**
Report by Chief Internal Auditor (Pages 115 - 170)
- 11. EXTERNAL AUDIT ISA 260 REPORT**
Report by Grant Thornton UK LLP, External Auditors (to follow)
- 12. EXTERNAL AUDIT 2010/11 ACCOUNTS AUDIT**
Report by Grant Thornton UK LLP, External Auditors (to follow)
- 13. EXTERNAL AUDIT PROGRESS REPORT 2010 - 2011**
Report by Grant Thornton UK LLP, External Auditors (to follow)
- 14. RISK MANAGEMENT QUARTERLY UPDATE REPORT**
Report by Head of Strategic Finance (to follow)

AUDIT COMMITTEE

Martin Caldwell
Councillor George Freeman
Councillor David Kinniburgh
Ian M M Ross

Councillor Gordon Chalmers
Councillor Daniel Kelly
Councillor James Robb

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